



(the Company)

## 8 COMMUNICATIONS STRATEGY

### Strategy

The Directors of the Company recognise the importance of forthright communication and in order to prosper and achieve growth, it must (among other things) earn the trust of employees, customers, suppliers, communities and shareholders by being forthright in its communications and consistently delivering on its commitments.

### Information Disclosure

In accordance with the disclosure requirements of the Corporations Act 2001 and the ASX Limited (ASX) Listing Rules, the Company follows the following three main forms of information disclosure:

- continuous disclosure - which is its core disclosure obligation and primary method of informing the market and shareholders;
- periodic disclosure - in the form of full-year and half-year reporting and the quarterly reporting of exploration, production and development information together with corporate activities;
- specific information disclosure - as and when required, of administrative and corporate details, usually in the form of ASX releases.

Directors are committed to the promotion of investor confidence by ensuring that trade in the Company's securities takes place in an efficient, competitive and informed market.

As such, the Company will comply with the continuous disclosure obligations contained in the applicable Listing Rules of the ASX and in so doing will immediately notify the market by announcing to the ASX on which its securities are listed, any information in relation to the business of the Company that a reasonable person would expect to have a material effect on, or lead to a substantial movement in, the price or value of securities.

The Company Secretary has been nominated as the person responsible for communications with the ASX. This role includes responsibility for ensuring compliance with the continuous disclosure requirements of the ASX Listing Rules and overseeing and co-ordinating information disclosure to the ASX, analysts, brokers, shareholders and the public.

All information made available to the ASX will immediately be available to shareholders and the market on the Company's website.

Also on the Company's website shareholders will be able to access the Company's corporate directory information which provides information about the current directors in office, Company addresses as well as the Corporate Governance Policies.

The Board aims to ensure that shareholders are kept informed of all major developments affecting the Company, hence in addition to its market disclosure, the directors ensure shareholders are kept informed through a variety of other means:

- Shareholders can gain access to information about the company, including the annual report, half yearly and quarterly reports, the Chairman's address delivered at the Annual General Meeting, key policies and other important information through the Company's website;
- In conducting briefings, the Company takes care to ensure that any price-sensitive information released is made available to all shareholders (institutional and private) and the market at the same time and in accordance with the requirements of the ASX on which the Company is listed;

- Information is also released by email to all persons who have requested their name to be added to the contact database. Any person wishing to be added to this database can do so by contacting the Company Secretary; and
- The principal communication with private investors is through the provision of the Annual Report and financial statements and the Annual General Meetings. The Annual Report is available to shareholders via the Company website and is mailed to those shareholders who have requested to receive one from the Company on an annual basis.
- Notice of the Annual General Meetings is posted to shareholders at least 28 days in advance of the meeting. Shareholders also receive notices in relation to all meetings in which shareholders are permitted to attend.
- The Notice of the Annual General Meeting will provide security holders with all material information relevant to a decision on whether or not to elect or re-elect a director, including:
  - biographical details including their relevant qualifications and experience and the skills they bring to the Board;
  - details of any other material directorships currently held;
  - any material adverse information revealed by checks performed;
  - details of any interest, position, association or relationship that may be perceived to influence his or her independence;
  - in the case of a candidate standing for re-election as a director, the term of office currently served and if the Board consider the director to be independent;
  - a statement by the Board as to whether it supports the election or re-election of the candidate.

#### **Participation at General Meetings**

Directors recognise the rights of Shareholders and encourage the effective exercise of those rights through the following means:

- Notice of meetings are distributed in accordance with the Corporation's Act and provide shareholders with the opportunity to attend general meetings;
- Shareholders are encouraged to use their attendance at meetings to ask questions on any matter, with time being specifically set aside for shareholder queries;
- In the event that a resolution is proposed, notices encourage Shareholders participation through appointment of proxies; and
- The Company is obliged under the Corporation Act to provide the auditor with notice of a general meeting. The company has a policy of encouraging auditor attendance. In the event that the company's auditor or their representative attends the Annual General Meeting, the chairperson of that meeting will allow a reasonable opportunity for members to ask questions of the auditor concerning the conduct of the audit and the preparation and content of the auditor's report.

#### **Communication with the Company**

The Company Secretary is responsible for managing all shareholder enquiries and is available to field questions either through the Company's email, by telephone or by appointment.

Arrangements are in place for shareholder enquiries to be dealt with either through the Company's e-mail, by telephone or by appointment with the appropriate Company representative.

Shareholders can contact the Company by e-mail and telephone and shareholders can also contact the Company's share registry, Link Market Services Limited, Sydney to receive shareholder communications by e-mail.

**Last Updated:**  
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